



LOYOLA SENIOR HIGH SCHOOL
(Incorporating Loyola Trade Training Centre)

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Monday 26 March 2018

Dear Parents and Guardians,

This letter is to inform you about a very important event for Year 11 and 12 students (Arrupe, Faber and Ward Houses) coming up this term.

On **Friday 6 and Monday 9 April** we will be holding **Student/Teacher Conferences** for students in the Performing Arts Centre. There will be **four interview sessions each day**, 8.00 – 10.00, 10.30 – 12.30, 1.00 – 2.30, and 3.00 – 4.00. Students will only need to attend **one** of these days.

The interviews are being held between students and teachers, however, parents and guardians are also very welcome to attend. The **primary purpose of these interviews** is to provide timely feedback to students on their progress and discuss ways to improve performance and results, all of which have a direct bearing on their future outcomes.

IT MUST BE EMPHASISED THAT THIS IS A COMPULSORY SCHOOL EVENT

As these interviews are being conducted during the school day, no lessons will be taught. Students are **required to come to school for the period of time that their interviews are booked**. It is at the discretion of students, and their parents/guardians to determine what part of the day best suits them.

An **interview appointment sheet** is included with this letter. Students are required to make appointments with their teachers and write the name of the teacher on the sheet.

Students will also be issued with a **booklet** to assist them in gaining the full benefit from the Student/Teacher Conferences. **PRIOR** to the interview day, they are to complete **Step One (self-assessment)** and be ready for an informed conversation with their teachers about their progress.

DURING the interviews, in consultation with their teachers, students are to complete **Steps Two and Three**, writing down **what they are doing well, areas requiring improvement, and concrete strategies to improve**. Specific and detailed instructions on the completion of the booklet can be found on the booklet's cover page.

Yours sincerely,

Mr Patrick Finnerty
Assistant Principal



A member of the Christ Catholic College Community of Schools

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**LOYOLA SENIOR HIGH SCHOOL
STUDENT COPY
STUDENT/TEACHER
INTERVIEWS: Friday 6 April**

TIME	STUDENT	TIME	STUDENT	TIME	STUDENT
8.00		11.12		2.24	
8.07		11.19		2.30	
8.14		11.26			
8.21		11.33		3.00	
8.28		11.40		3.07	
8.35		11.47		3.14	
8.42		11.54		3.21	
8.49		12.01		3.28	
8.56		12.08		3.35	
9.03		12.15		3.42	
9.10		12.22		3.49	
9.17		12.30		3.56	
9.24					
9.31		1.00			
9.38		1.07			
9.45		1.14			
9.52		1.21			
10.00		1.28			
		1.35			
10.30		1.42			
10.37		1.49			
10.44		1.56			
10.51		2.03			
10.58		2.10			
11.05		2.17			